

Please circulate to Mayor/Reeve and Council for information



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 2 (2009)

ANNUAL GENERAL BOARD OF DIRECTORS' MEETING

Thursday, June 4, 2009 – 7:00 p.m.

ORRSC Meeting Room (3105 - 16 Avenue North, Lethbridge)

BOARD OF DIRECTORS:

Bill Graff (absent)	Village of Arrowwood	Terry Michaelis	Town of Milk River
Del Bodnarek	Village of Barnwell	Robert Phillips (absent).....	Village of Milo
Alf Olsen	Village of Barons	Dick Fenton	Town of Nanton
Neal Miller.....	Cardston County	Anne Marie Philipsen.....	County of Newell
Tim Court.....	Town of Cardston	Paul Goldade.....	Village of Nobleford
Kym Nichols.....	Village of Carmangay	Hank Hurkens.....	Town of Picture Butte
Trevor Wagenvoort.....	Village of Champion	John Russell (absent)	M.D. of Pincher Creek
Doug MacPherson (absent) ..	Town of Claresholm	Doug Thornton.....	Town Pincher Creek
Vic Mensch (absent)	Town of Coaldale	Ronald Davis (absent)	M.D. of Ranchland
Dennis Cassie	Town of Coalhurst	Jim Steed	Town of Raymond
Tom Butler	Village of Coutts	Barry Johnson	Town of Stavely
Garry Hackler (absent).....	Village of Cowley	Mike Selk	Village of Stirling
Ian MacLeod	Mun. Crowsnest Pass	Cecil Wiest	M.D. of Taber
Gary Taje (absent)	Mun. Crowsnest Pass	Lois Maloney (absent).....	Town of Vauxhall
Gordon Wolstenholme	Town of Fort Macleod	Rod Ruark (absent).....	Vulcan County
Walter Gripping.....	Town of Granum	Roy Elmer.....	Town of Vulcan
Angie Todd	Village of Hill Spring	Keith Palmer	County of Warner
Hans Rutz.....	County of Lethbridge	Vern Strain (absent).....	Village of Warner
Brad Koch (absent)	Village of Lomond	Henry Van Hierden (absent) ...	M.D. Willow Creek
Dennis Quinton (absent)	Town of Magrath		

STAFF:

Lenze Kuiper	Director	Cal Kembel.....	Senior Graphics Technologist
Mike Burla.....	Senior Planner	Mladen Kristic.....	CAD/GIS Technologist
Diane Horvath.....	Planner	Steven Ellert	GIS Technologist
Bonnie Brunner.....	Planner	Jaime Thomas.....	GIS Analyst
Gavin Scott.....	Planner	Jordan Thomas.....	GIS Analyst
Jonathan Schmidt.....	Planner	Gail Kirkman	Subdivision Technician
Katherine Mertz	Assistant Planner	Sherry Johnson	Bookkeeper
Rhonda Day.....	Development Officer	Barb Johnson	Executive Secretary

AGENDA:

1. **Approval of Agenda** – June 4, 2009
 2. **Approval of Minutes** – March 5, 2009 (attachment)
 3. **Business Arising from the Minutes**
 4. **Reports**
 - (a) Executive Committee Report (attachment)
 5. **Business**
 - (a) Draft ORRSC Annual Report and Financial Statements 2008 (attachment)
 - (b) Workshop with Brownlee LLP re Provincial Land Use Framework
 - (c) Membership Consultations
 6. **Adjournment** – September 3, 2009
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Prior to the meeting at 6:00 p.m., ORRSC hosted a steak barbeque supper for approximately 60 Board members, staff and their guests.

CHAIR PAUL GOLDADE CALLED THE MEETING TO ORDER AT 7:05 P.M.

1. APPROVAL OF AGENDA

Moved by: Gordon Wolstenholme

THAT the Board of Directors approves the agenda of June 4, 2009, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Terry Michaelis

THAT the Board of Directors approves the minutes of March 5, 2009, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. REPORTS

(a) Executive Committee Report

- The Director reviewed the Executive Committee report included in the agenda.

Moved by: Roy Elmer

THAT the Board of Directors accepts the Executive Committee Report for the meetings of April 9 and May 14, 2009, as information. **CARRIED**

5. BUSINESS

(a) Draft ORRSC Annual Report and Financial Statements 2008

- The financial statements for 2008 show the Commission has approximately \$2.1 million in assets and no debt, as the mortgage on the office building was paid off with reserve funds in September of last year. 354 subdivision applications were processed in 2008 creating 1150 lots (a decrease from 2007 – 506 applications creating 2220 lots). Excess revenues over expenditures before capital expenditures and allocations to special reserves totaled \$159,000.

Moved by: Tom Butler

THAT the Draft ORRSC Annual Report and Financial Statements for the year ended December 31, 2008, be approved. **CARRIED**

(b) Workshop with Brownlee LLP re Provincial Land-Use Framework

- ORRSC is hosting a Workshop on Tuesday, June 9, 2009 from 6:30 - 9:00 p.m. at the Lethbridge Lodge Hotel and Conference Centre. Barry A. Sjolie, Partner, Brownlee LLP will be the feature speaker, providing current legal views and observations on the Provincial Land-Use Framework, Bill 36 – the Alberta Land Stewardship Act, and Regional Advisory Committees, as well as commenting on both the Capital Region Plan and Calgary Regional Plan. To support this event, ORRSC will produce an Interpretative Report on the Alberta Land Use Framework and the Alberta Land Stewardship Act from a professional planning perspective available to workshop participants.

Moved by: Anne Marie Philipsen

THAT details of the workshop with Brownlee LLP re Provincial Land-Use Framework be accepted as information. **CARRIED**

(c) Membership Consultations

- The Director has begun accompanying planners to council meetings to explain and receive feedback on ORRSC's services. Approximately 10 visits have been made to date and he hopes to complete consultations with all municipal councils within the next few months. Information from these meetings will be used in the preparation of a strategic plan and business plan, as well as ORRSC bylaws and policy manual.

Moved by: Walter Gripping

THAT the membership consultations update be accepted as information. **CARRIED**

6. ADJOURNMENT

Moved by: Gordon Wolstenholme

THAT we adjourn the Annual General Board of Directors' Meeting of the Oldman River Regional Services Commission at 7:30 p.m. until Thursday, September 3, 2009. **CARRIED**

/bj

CHAIR: _____