

To Mayor/Reeve and Council



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 1 (2009)

GENERAL BOARD OF DIRECTORS' MEETING

Thursday, March 5, 2009 – 7:05 - 8:10 p.m.

RAMADA HOTEL (2375 Mayor Magrath Drive South, Lethbridge)

BOARD OF DIRECTORS:

Bill Graff (absent) Village of Arrowwood	Terry Michaelis Town of Milk River
Del Bodnarek (absent) Village of Barnwell	Robert Phillips (absent)..... Village of Milo
Alf Olsen Village of Barons	Dick Fenton Town of Nanton
Neal Miller (absent) Cardston County	Anne Marie Philipsen..... County of Newell
Tim Court (absent) Town of Cardston	Paul Goldade..... Village of Nobleford
Kym Nichols (absent) Village of Carmangay	Hank Hurkens..... Town of Picture Butte
Trevor Wagenvoort Village of Champion	John Russell..... M.D. of Pincher Creek
Doug MacPherson..... Town of Claesholm	Doug Thornton..... Town Pincher Creek
Vic Mensch Town of Coaldale	Ronald Davis (absent) M.D. of Ranchland
Dennis Cassie Town of Coalhurst	Jim Steed (absent)..... Town of Raymond
Tom Butler (absent) Village of Coutts	Barry Johnson Town of Stavely
Garry Hackler (absent)..... Village of Cowley	Mike Selk (absent) Village of Stirling
Ian MacLeod (absent) Mun. Crowsnest Pass	Cecil Wiest (absent)..... M.D. of Taber
Gary Taje (absent) Mun. Crowsnest Pass	Lois Maloney (absent)..... Town of Vauxhall
Gordon Wolstenholme Fort Macleod	Rod Ruark (absent)..... Vulcan County
Walter Gripping (absent) Town of Granum	Roy Elmer..... Town of Vulcan
Angie Todd (absent)..... Village of Hill Spring	Keith Palmer (absent) County of Warner
Hans Rutz..... County of Lethbridge	Vern Strain (absent)..... Village of Warner
Brad Koch (absent) Village of Lomond	Henry Van Hierden M.D. of Willow Creek
Dennis Quinton (absent) Town of Magrath	

STAFF:

Lenze Kuiper Director	Cal Kembel..... Senior Graphics Technologist
Diane Horvath..... Planner	Mladen Kristic..... Graphics Technologist
Bonnie Brunner..... Planner	Steven Ellert GIS Technologist
Gavin Scott..... Planner	Gail Kirkman Subdivision Assistant
Rhonda Day..... Development Officer	Barb Johnson Executive Secretary

AGENDA:

1. **Approval of Agenda** – March 5, 2009
2. **Approval of Minutes** – December 4, 2008 (attachment)
3. **PRESENTATION**

Lenze Kuiper, ORRSC Director
“Recommending A Strategy – Ideas for Today and Tomorrow”

4. **Reports**
 - (a) Executive Committee Report(handout)
 - (b) Oldman River Region Urban GIS Project Newsletter(handout)
 - (c) Staff Report by Steven Ellert, GIS Technologist – “2009 Oldman River Region Urban Orthophotography Project
5. **Business**
 - (a) Power of Attorney
 - (b) CPA Conference
6. **Accounts**
 - (a) Summary of Balance Sheet and Statement of Income for the 12-month period: January 1 to December 31, 2008 (attachment)
10. **Adjournment** – Next meeting June 4, 2009

CHAIR PAUL GOLDADE CALLED THE MEETING TO ORDER AT 7:05 P.M.

1. APPROVAL OF AGENDA

Moved by: Hans Rutz

THAT the Board of Directors approves the agenda of March 5, 2009, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Henry Van Hierden

THAT the Board of Directors approves the minutes of December 4, 2008, as presented.

CARRIED

3. PRESENTATION

Lenze Kuiper, ORRSC Director

“Recommending A Strategy – Ideas for Today and Tomorrow”

- The relationship we have with our member municipalities is changing, triggered by a depressed economy, competitive threats, and uncertainties surrounding the impending Provincial Land Use Framework. The business model that ORRSC has operated under for the past ±15 years and the assumptions it is based on are no longer valid in this ever changing climate. Our organization is healthy, but we are also being pragmatic in realizing that change is inevitable and as planners we are being proactive in suggesting reform.
- Our planners pride themselves in providing sound planning advice and expert opinions on land use matters and they focus on building relationships with you and your community. They are eager to meet your needs, but currently our resources are stretched to the breaking point. We need our municipalities to commit to our Commission – with dollars, direction, open communication and trust – as a member you have a vested interest in our long-term viability.

- How do we fit within your governance structure – what is our role – what can our role be in the future? Over the next few months we will be scheduling meetings with your CAOs and elected officials to determine how we can improve and strengthen our relationship and better serve you.

4. REPORTS

(a) Executive Committee Report

- The tender for building renovations was awarded to Integrity Builders and construction could begin as early as next week. We hope to hold the June meeting in our own building.
- ORRSC is one of ten organizations to host an intern under the Municipal Internship Program for Land Use Planners for 2009-11. Six phone interviews have been conducted so far and the successful candidate will begin work in May.

Moved by: Gordon Wolstenholme

THAT the Board of Directors accepts the Executive Committee Report for the meeting of February 12, 2009, as information. **CARRIED**

(b) Oldman River Region Urban GIS Project Newsletter

- The Village of Rosemary has joined the Oldman River Region Urban GIS Project, bringing current membership to 32 municipalities.
- Parkland Community Planning Services are seeking the aid of ORRSC GIS staff for the possibility of creating their own regional GIS for the Red Deer region similar to what we have developed in southern Alberta.
- Three types of GIS training are available to participating municipalities on request:
 - one-on one
 - our staff can take over your computer
 - in-house group training will be available in our new boardroom

Moved by: Anne Marie Philipsen

THAT the Board of Directors accepts the Spring 2009 Oldman River Region Urban GIS Project Newsletter, as information. **CARRIED**

(c) Staff Report by Steven Ellert, GIS Technologist – “2009 Oldman River Region Urban Orthophotography Project

- Chair Paul Goldade presented ORRSC with a cheque in the amount of \$517,136, transferring the Grant funds the Village of Nobleford received as the sponsoring municipality for the 2009 Oldman River Region Urban Orthophotography Project.
- The contract for the Project has been awarded to Land Data Technologies Inc. (LDT) of Edmonton. LDT will subcontract the firm of Stewart Weir and Company to conduct the ground surveys, and Foto Flight Survey to carry out the aerial operations.
- Flying will take place during April-May at a scale of 1:5,000 (double the resolution of the last orthophotos) and will include a ½-mile buffer around each of the 27 participating municipalities.

5. BUSINESS

(a) Power of Attorney

- We have recently had some enquiries regarding why our organization needs Powers of Attorney from our municipalities. These documents give ORRSC the power and authority to sign the following instruments on the municipality's behalf:
 - endorsement of instruments approving registration of subdivision approvals;
 - filing Deferred Reserve Caveats in accordance with decisions made by the municipality;
 - discharging or partially discharging caveats in accordance with municipal approvals.
- Land Titles Office has required us to use Powers of Attorney since 2000, and they have worked very well in expediting the subdivision process.

(b) CPA Conference

- Four members of the Executive Committee will be attending the CPA Conference in Red Deer on April 6-8, 2009.

6. ACCOUNTS

(a) Summary of Balance Sheet and Statement of Income for the 12-month period: January 1 to December 31, 2008

Moved by: Alf Olsen

THAT the Board of Directors accepts the Summary of Balance Sheet and Statement of Income for the 12-month period: January 1 to December 31, 2008, as information.

CARRIED

7. ADJOURNMENT

Moved by: Terry Michaelis

THAT we adjourn the General Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:10 p.m. until Thursday, June 4, 2009.

CARRIED

/bj

CHAIR: _____